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No/Exam/RGPV/PG-Exam/2016/80

Bhopal, Dated January 12th, 2016

To,
All Principals
Engineering/Pharmacy Colleges
(Affiliated with RGPV)
Madhya Pradesh

Subject: Online External Examiner Selection System (OEES) for Dissertation Viva-Voce Part II examination of ME/MTech and M Pharm IV Semester Students.

Dear Sir,

RGPV in its drive to digitize its entire examination process has moved one step closer to it by initiating the online facility to select the external examiner for Dissertation Viva-Voce examination Part II of ME/MTech and M Pharm IV Semester Students w.e.f. 12th January 2016.

To avail this facility, the institutes will upload the thesis/ dissertation of their students on RGPV Web portal. Institutes will be able to select the external examiner through their login ID from RGPV web portal instantly as soon as the dissertation/thesis of the student is successfully uploaded.

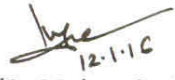

All the institutes are instructed to follow this OEES strictly by adhering to its norms as listed below:

Online External Examiner Selection System (OEES)

- For every individual student's valid enrolment number, each Institute can avail maximum of 03 chances to select external examiner. The name of any one external examiner will be generated randomly at a time.
- While exercising **First** attempt for a particular enrolment number, the name of external examiner (1) will be displayed on the screen. This is followed by dispatch of a SMS and mail to the external examiner (1). After getting the name of external examiner, the procedures as laid down in letters no (i) RGPV/Exam/2015/2097 Bhopal, dated 01.08.2015 and (ii) RGPV/Exam/2015/2906 Bhopal, dated 13.11.2015 has to be followed by each institute.
- The Institute can exercise their **Second** attempt to get the name of external examiner (2) only after refusal from external examiner (1) to conduct the examination.
- The Institute can exercise their **Third** attempt to get the name of External Examiner (3) only after external examiner (1) & (2) refuses to conduct the examination.

- E. Each external examiner thus selected should be given minimum of one month's time so as to enable him/her to check the dissertation/thesis summary followed by its full report properly. No undue pressure should be put up on any external examiner to expedite or hasten the evaluation procedure of the dissertation/thesis.
- F. If an institute gets refusal from all 03 external examiners for a particular enrolment number, then in such a situation institute through its examination counseling centre will apprise University about all such cases at the end of every month. University CE office will then send the name of an external examiner via e-mail after scrutinizing the proofs of denial as claimed by the institute of first three examiners.
- G. No change in the name of external examiner will be entertained on trivial grounds.

(Approved by Hon Vice Chancellor RGPV)

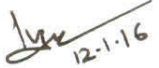

12.1.16
(Dr Mohan Sen)
Controller Examination


Endt/Exam/RGPV/PG-Exam/2016/ 81

Bhopal, Dated January 12th, 2016

Copy to:

1. Staff Officer to Hon Vice Chancellor RGPV with request to apprise Hon VC with the subject matter of this letter.
2. Staff Officer to Principal Secretary Technical Education and Skill Development, Government of Madhya Pradesh with request to apprise PS with the subject matter of this letter.
3. Registrar RGPV Bhopal for necessary information.
4. Controller Finance RGPV for necessary information
5. Deputy Registrar (Academic) for necessary information
6. Section Officer Examination, RGPV Bhopal to file.


12.1.16
(Dr Mohan Sen)
Controller Examination
