



## Rajiv Gandhi Proudyogiki Vishwavidyalaya

(University of Technology of Madhya Pradesh)

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Ref No.: RGPV/TEQIP-III/2019/03/190


Date: 01.07.19

### Engaging Project Officer, Project Assistant, Data Operator & Office Assistant for TEQIP office on Contract Basis

Following positions are required to be filled in TEQIP office, Rajiv Gandhi Proudyogiki Vishwavidyalaya, Bhopal (MP) on Contract Basis under TEQIP-III project through Walk in interview.

S. No.	Post	Qualification	Desirable	Consolidated Payment (per month)
1.	<b>Project Officer (MIS/PMSS /PFMS) - 01</b>	M.E. / M.Tech in first division with GATE Qualification and minimum 1 Year of relevant experience in teaching/ research / training/ planning in Central Govt./State Government University/ Institutions of Higher Education, Autonomous Bodies and Public Sector Undertaking	<ul style="list-style-type: none"><li>• Experience in handling the projects of World Bank/ National/State level preferably in education sector.</li><li>• Knowledge of MIS/PMSS /PFMS &amp; Procurement through GEM for TEQIP project.</li></ul>	Rs. 30,000/-
2.	<b>Project Assistant - 02</b>	M.E. / M.Tech in first division with minimum 1 Year of relevant experience in teaching in Central Govt./State Government University / Institutions of Higher Education and Autonomous Bodies	Experience in handling the projects of World Bank/ National/State level preferably in education sector. Will be responsible in organising trainings/workshops/ FDPs/STTPs at affiliated institutions of RGPV across the Madhya Pradesh state.	Rs. 25000/-
3.	<b>Data Operator - 01</b>	Graduation in computers	MS Office (MS Word, MS Excel) internet, Good Typing speed in English & Hindi & knowledge of PMSS /PFMS for TEQIP project.	Rs. 20000/-
4.	<b>Office Assistant (Multi skill) - 01</b>	Graduation	MS Office (MS Word, MS Excel) internet, Good Typing speed in English & Hindi, Knowledge of tally for accounting & knowledge of PMSS /PFMS for TEQIP project.	Rs. 20000/-

1. The engagement will be made on purely temporary basis initially for a period of 11 months which can be extended as per the need of TEQIP-III. The Contract can be terminated anytime without prior notice.
2. The candidate may attend walk in interview scheduled on **9<sup>th</sup> July 2019 at 11:00 AM** in TEQIP Office along with relevant testimonials/ certificates. Preference will be given to the candidates having experience of working in World Bank funded project.
3. No TA/DA will be given for attending the interview.

  
**Coordinator, TEQIP-III**  
**RGPV Bhopal**