



Rajiv Gandhi Proudyogiki Vishwavidyalaya

(University of Technology of Madhya Pradesh)

Airport Road, Bhopal-462033

Instructions for the UTDs Examination June 2020

The UTDs, RGPV examinations for all the courses are commencing from Tuesday the 22nd September 2020 for the following categories of students:

- The Ex-students of all courses i.e. M.Tech (Nanotechnology, Energy Technology, Information Technology, Computer Technology & Application, Cyber Forensics) and M.Pharm (Pharmaceutical Chemistry)

Other Related Instructions:-

1. **Time schedule:-** All the theoretical examinations will be of **3 hours duration** and will be conducted from **11.00 AM to 2.00 PM** on the scheduled dates.
2. All the examinations will be on 'Offline Mode'.
3. Open book system will be followed.
4. As per schedule all the questions papers will be provided on the students registered email ID five minutes before the scheduled time.
5. Students must acknowledge the receipt of the question paper either through the same email ID on which they have received the paper or through the whatsapp.
6. Students can appear in all the theoretical exams from their homes.
7. It is compulsory for all to fill in all the entries on the front page.
8. Only the front page will be provided by UTDs Examination Cell, RGPV, Bhopal. All the other A4 size white papers of the answer sheet will have to be arranged by the students themselves.
9. On the top of each page of A4 size answer sheet the students have to write the following information: (a) Page No. (b) Enrolment No. (c) Subject Code
10. Kindly download any document scanning app (Adobe Scan/Document Scanner/Microsoft Office Lens/ or any app which suits you and which provides clear readable scan of answer sheet) to scan the A4 size answer sheets along with front page.
11. Only one file in PDF format is allowed to upload the answer sheets of each subject. First page of scanned document should be the same page provided from UTDs Examination Cell, RGPV, Bhopal. Do not staple the answer sheets. Only one-side writing is allowed on A4 size white plain paper answer sheets.
12. The students must enter the no. of pages of their answer sheet on the front page provided by the UTDs Examination Cell, RGPV, Bhopal.
13. After the completion of each exam, scan all the pages of answer sheets serially in order along with front page to send its PDF through the same registered email ID to the email ID from which you have received the question paper latest by 2.15 PM. Receiving answer sheet after 2.15 PM will not be entertained/evaluated.
14. Kindly ensure that single PDF file should contain all pages of answer sheet of that particular paper.
15. Ensure that scanned answer sheet should be clearly visible in Laptop/Desktop (Technically minimum 75 DPI), try to keep the file size of scanned PDF file as low as possible for faster uploads but it should be clearly visible, also maintain the size of PDF file it should not exceed 50 MB per paper.

16. **Use of blue pen is compulsory** to write the answers.
17. If in any answer sheet any page Diagram/Picture/Design of original book is found, it will be treated as U.F.M. case.
18. The **students must write the answers in their own handwriting**. It will be matched with your handwriting kept in the record of the UTDs Examination Cell, RGPV, Bhopal if it doesn't match, it will be treated as a U.F.M. case.
19. Answer's related to drawing dimension are to be given on A4 size paper as free hand sketch.
20. All the question paper related to Graphics/Design/Construction are of 03 hours only. The students should make conceptual drawing within that time period only.
21. The Front page will be provided to the students on their registered email ID one day before the scheduled examination.

As approved by Honourable Vice Chancellor, RGPV, Bhopal.



Controller of Examinations
RGPV, Bhopal